

RED FEATHER LAKES FIRE DISTRICT BOARD

Minutes of Regular Stated Meeting of July 11, 2017 -- due at August 8, 2017 meeting
As Amended

Board members present: Caryn Hughes, Nancy Kay, Fred Sandal, Andrew Short, Robin Whittington
RFLVFD members present: Chief Gerry Wagner
Guests present: None

CALL TO ORDER

The meeting was convened at 6:01 PM by President Fred Sandal who welcomed all attendees.

REVIEW OF MINUTES

Minutes of 6/13/17 were approved unanimously as amended, moved by Nancy and seconded by Caryn.

FINANCIAL REPORTS

General discussion included the following:

- Nancy took out a six-month certificate of deposit for \$30,000. During that process, Nancy entered Caryn's name along with her own for access to the bank account;
- Re. p. 2 of the Budget Report, line item 3831, Nancy will check the entry to determine if it is cumulative or not;
- Nancy led general discussion re. Dye and Whitcomb's reporting and her record-keeping process re. the above entry to these minutes and whether together we have consistent tracking of expenses;
- Financial Reports were approved as received, moved by Caryn and seconded by Nancy.

CHIEF'S REPORT

General discussion included the following:

- Chief Wagner discussed the differences between current fire restrictions and past fire bans, advised the Board of notices going out including proposed Departmental banners to be posted in the RFL community, and said the County imposed fire restrictions will remain effective from noon today through August 22;
- The Chief is seeking a response to a property owner question, property is just outside the Department's coverage area, wondering what the process would be to amend the District boundaries to allow for its inclusion; Fred will look into SDA requirements and advise; and
- Re. addendum to Chief's Report, Gerry suggested setting aside fixed amount of funds each year to enable purchase of a ventilation system for vehicle bays.

Chief's Report was accepted unanimously; moved by Andrew, seconded by Nancy.

OLD BUSINESS

- Transparency notice, DLG, Other Filings -- up-to-date;
- RFLFPD Supporters (liaison Robin) -- placement of Supporters' materials for the time being in store room; discussed their possible hiring of a bookkeeper and prospect of Allyson's doing the bookkeeping for the Supporters; Supporters' approved maximum of \$700 for purchase of laptop computer for bookkeeping; continuing need for President and Secretary to fill vacancies; Chief to talk to Judy Putnam about coordinating Fire Days this year; discussed Fire Days t-shirt designs;
- Grant Opportunities -- Andrew reported that process of complying with administrative details for two current grant awards (viz., AEDs and Firehouse Subs) are up-to-date;
- Web Site updates -- Fred will bring up-to-date;
- SDA Training (June 22) -- Those having attended the event reported that it was beneficial; Nancy reminded the Board of the SDA annual meeting, September 13-15 and suggested board members may want to participate.
- VFD Coordination -- There was general discussion re. the benefits of ongoing coordination among the Red Feather Lakes, Crystal Lakes, Glacier View Meadows, and Livermore Volunteer Fire Departments. The Chief noted some changes in EMS personnel, shared between Crystal Lakes and the RFL VFD.

NEW BUSINESS

- Board Vacancies – Andrew and Fred are in the process of selling their RFLs homes and if they lose their residency would need to resign, thus necessitate finding new Board members as well as appointing new officers. Nancy said that if needed, she could remain on the Board as Treasurer for another term, i.e., another 2 years. Caryn agreed to begin training in the duties of the Board President and to step up when appropriate;
- Board Recruitment Activities – Fred suggested all board members do what they can to generate support for volunteer needs; Caryn will recruit Mountain Gals for possible board members; Fred will recruit the Lions Club; Robin suggested hosting a booth to provide information about the VFD and volunteer needs.
- Colorado Trust Account – Nancy made a motion to transfer \$10,000 in unused funds from the General Fund to the interest bearing Colorado Trust Account. Robin seconded the motion which was approved.

2018 BUDGET SCHEDULE -- Nancy will bring information to the August meeting to begin discussion on next year's budget.

ACCOMPLISHMENTS REPORT AND LESSONS LEARNED -- General discussion.

ADJOURNMENT

The meeting was adjourned at 8:00 PM.

