

RED FEATHER LAKES FIRE DISTRICT BOARD

Minutes of Regular Stated Meeting of August 8, 2017

Board members present Caryn Hughes, Nancy Kay, Fred Sandal, Andrew Short, Robin Whittington
RFLVFD members present Chief Gerry Wagner
Guests present Erika Williams, President of Firehouse Supporters

CALL TO ORDER

The meeting was convened at 6 pm by President Fred Sandal who welcomed all attendees. Several corrections to the agenda were noted.

REVIEW OF MINUTES

Minutes from July 11, 2017 were reviewed. A correction was noted from the discussion of the chief's report. Under new business, the amount of the transfer to the Colorado Trust Account was \$10,000. Nancy moved to approve the minutes as amended, Caryn seconded.

FINANCIAL REPORT

General discussion of the Financial Report ending 7-31-17 included the following:

- * A discrepancy of \$14.95 was noted, line 3810.
- * The transfer of \$10,000 from savings to the Colorado Trust Fund will show-up in next month's report as will the \$9,000 grant check from Firehouse Subs.
- * The report was accepted unanimously with exceptions as noted, moved by Nancy and seconded by Caryn.

CHIEF'S REPORT

General discussion included the following:

- * When we ask for boot donations (Fire Days), note they will go toward LED helmet lights and emergency lights for vehicles (approximately \$1000 for these needs).
- * Fred will contact Crystal Lakes VFD re. letter from them to indicate the district boundaries to show they do not extend "south of Deadman Road." Chief Wagner noted that properties in the 960 development may petition for inclusion in the RFL FPD.
- * It was noted that we have received \$500.00 from Crystal Lakes Fire Grant for the purchase of a laptop computer with touch-screen capability and that more money is needed to facilitate the purchase. Andrew moved and Nancy seconded a motion that our Board authorize up to \$500.00 additional as necessary for that purpose. The motion was approved unanimously.
- * It was approved by common consent that the above-noted computer and the video equipment may be available for community use for meetings in the fire barn.
- * The Chief's Report was approved by common consent.

OLD BUSINESS

General discussion included the following:

- * Board recruitment needs to be a priority. Andrew will continue to function as Secretary until he leaves to relocate in Texas.
- * We are current on required filings.

Fire Days Planning

- * Robin discussed the t-shirt design.
- * An ad for the North 40 was prepared to announce Fire Days.
- * New promotional calendars were prepared. Sales receipts will go to the Firehouse Supporters.
- * Gerry will look for a magnetic pocket to put on refrigerator to replace vial of life, 3-400, to be replaced at Fire Day.

Grants

- * We received an overage from the Firehouse Subs grant. Future negotiations with them will balance-out the accounting appropriately with the RFL FPD crediting back the unused portion.
- * We're still awaiting grant maintenance information re. the successful AED grant application.
- * As noted earlier, we have received \$500 from the Crystal Lakes Fire Grants program to be used to purchase a laptop computer.

NEW BUSINESS

General discussion included the following:

2018 Budget

- * The Board briefly discussed notes from Nancy regarding the upcoming 2018 budget. Nancy will prepare a budget spreadsheet with the 2017 actual expenses to date for further discussion at the September meeting.

Legislative Updates

- * Correspondence from Lyons Gaddis on legislative issues including the Gallagher mill levy adjustment affecting 2018 property tax revenues was discussed.

SDA Conference

- * Caryn will be attending the SDA Conference, September 13-15, with a scholarship to assist with expenses. Caryn will report on the conference to the Board in October.

Other

- * Nancy reminded everyone that Fire Prevention Week is October 8-14.

ADJOURNMENT

The meeting was adjourned at 8:05 PM.