

**RED FEATHER LAKES FIRE PROTECTION DISTRICT**  
**BOARD MEETING**  
**JANUARY 11, 2022 7:00 PM via ZOOM**  
**MINUTES**

**CALL TO ORDER** 7:09 pm

**ROLL CALL / INTRODUCTIONS** Jim Michalka, President; Patrick Grissom, Vice-President; Caryn Hughes, Treasurer; Nancy Kay, Secretary Absent: Rebecca Ekart, Director  
Brenden (Bobby) Hill, RFL Fire Chief; Gerry Wagner, President of Firehouse Supporters;  
Dan Defibaugh, Vice-President of Firehouse Supporters & RFLFPD's DEO

**GUESTS:**

Ryan Powell, PVREA; Creed Kidd, RFL Library Director; Jacob & Rachel Fleecs, district constituents

**REVIEW/APPROVAL OF MINUTES**

Caryn made a motion to approve the Minutes of December 14, 2021, with the spelling correction of her (Caryn's) official email address of [Treasury@rflvfd.org](mailto:Treasury@rflvfd.org), Patrick 2<sup>nd</sup> the motion, all approved.

**FINANCIAL REPORTS**

Caryn went over our December 31, 2021, financial report and went over the end of the year budget, where we went over and under budget. We have \$115,277.16 in our checking account and \$105,789.26 in our savings account for a total of \$221,066.42. For the month of December our income came from Taxes and a \$19,000.00 United Way grant we received for equipment and Wildland PPE gear (12/14/2021 Minutes, which we will spend) for an income total of \$23,234.99. The December expenses include Administrative \$6,908.10, Operations \$4,217.21 and Capitol Outlay of \$2,655.50 for a total expense in December of \$13,780.81

Caryn assigned Jan Barron, head of EMS, a Fire Department credit card.

Nancy made a motion to accept the financial report as received, Patrick seconded the motion, all approved.

**CHIEF'S REPORT**

Bobby said we ran 115 or 116 calls for the entire year of 2021, which is normal.

The Christmas party at Fox Acres went well.

Dominic is a new member of the RFL Fire Department.

The Side-by-side with the new tracks, has been used on two calls and has worked great. On one call, the ambulance and three fire vehicles were stuck in drifts, but the side-by-side, had no problem. With tires it would go 60mph, with tracks it goes 30mph. Bobby plans to get the side-by-side outfitted for both fire and medical response calls this year. Bobby sent in a request for a quote for the side-by-side, for a skid unit, which is a pump, water tank, and a hose reel and a place to carry a stokes basket (for carrying patients).

Bobby invited Jacob & Rachel Fleecs to next Tuesday's (3<sup>rd</sup> Tuesday of the month) Fire Department's business meeting at 6pm at the fire station. Also, the first Tuesday of the month at the fire station at 6pm is training and the first Saturday following the first Tuesday of each month at 9 am is a training day at the fire station.

Patrick asked about snow plowing for the fire department and EMS. Bobby said the plow on the squad and the side-by-side are their best plans. The squad also plows in front of the fire station.

**SUPPORTER'S REPORT**

Gerry Wagner, President; said the Supporter's solicitation letter has done quite well. In December he deposited \$13,810.00 and by the end of the year PayPal had brought in \$2,347.18 and the checks to be deposited for the first two weeks of January total \$2,830.00 for a total of \$18,987.18. In the bank is \$77,332.74 and \$11,736.00 for a total of \$89,064.00 with the \$2,830.00 the Supporter's will have \$91,894.07.

The Supporter's paid \$1500.00 for the insulating the bay doors. Patrick said he will bring over roofing nails, because what is there are finishing nails (with no head) to secure the insulation on the ambulance bay doors.

Gerry sent out an email for The Supporter's Board to approve \$1500.00 for a light bar on Squad one. The Supporter's will be buying a couple more tablets for the ESO (Emergency Reporting System). The Supporter's approved up to \$700.00, Jan Barron thinks she can get them for \$300.00 or so. Gerry asked Patrick if he has heard any updates from MES in Erie on the SCBA's, which the Supporter's had already approved to buy, Bobby hasn't heard from the First Safety in Johnstown either.

## **OLD BUSINESS**

### **-Electric Lines – Protocol**

If any properties adjacent to our power lines, running near the fire station down to Ramona Lake, plan to dig, they need to call CO811. Then CO811 will call all properties adjacent to the area being dug, these properties are then required to have their electric lines located, so the diggers are not electrocuted or destroy the electric lines. The Board members are listed to be called and have 24 hours to call Primo Locating Services. Primo works with PVREA and when they were digging to put in the microgrid and electric lines, since our electric lines to Ramona Lake from our water pump were not previously located; the electric lines were torn out. So, we had Primo locate those lines and had the lines restored. In the future, when we call Primo Locating Services, we will pay \$125.00 for them to come up and locate our lines with paint or flags. They are allowed to machine dig as close as eighteen inches to the lines, then they need to hand dig.

### **-Microgrid Protocol & Generator tune-up**

Ryan Powell, Project Coordinator, PVREA. There is an issue with the generator and Ryan and crew thinks it is something in the fuel line. Patrick, Gerry & Bobby have been working with PVREA on this problem. Ryan summarized that they think it might be a problem with the tank, maybe moisture got inside the tank and pieces of rust might be stuck in the line. Maybe replacing the tank with a newer one might avoid this problem after clearing the lines. Gerry cleared part of the line and found a very small pebble. Collins Control (a subsidiary of Generac) went through various scenarios and concludes there is a pinch point in the fuel line. Schrader Propane will be asked to help with this problem. Once this problem is fixed, PVREA along with Collins Control will come back and will put 60k load on the generator to test it. The Generator testing Protocol will be done when this is resolved.

Last month's meeting we had discussed the \$600.00 annual dispersment check; which Ryan said in the future will be requested the first week of each December. Also, PVREA credited us \$250.00 for use of propane for testing the generator for the microgrid. It was asked how much kw the library has and about the electric charging stations for electronic vehicles. At this point in time the library has no plans to put in electric charging Stations. Ryan mentioned that PVREA has an operating screen of the microgrid, either a big screen or they can get a smaller screen. Ryan will ask Tony to contact Creed at the library to install this screen at the library.

## **NEW BUSINESS**

### **-Notice of Appointment of DEO (Designated Election Official)**

Daniel Defibaugh has volunteered to assist us with the election of board members this year. Dan is planning to go to Longmont tomorrow 9am-noon for the training.

### **-Global Broadband – Andy Brown**

Bobby hasn't heard from Andy Brown.

## **OPEN BOARD DISCUSSION**

Caryn, brought up that Janice Weixelman informed her the State of Colorado, Department of Treasury, has some unclaimed money belonging to the RFL Volunteer Fire Department, for \$120.82. Caryn has the forms to fill out and will read through the three pages of paperwork's directions on what to do to claim the money.

**Generator** – Patrick asked if we can't eliminate the intermit pauses, causing this problem, can we set up get the generator up and going, without having to call a special board meeting? Gerry & Dan both said they think the Supporters would be willing to help with the expenses to get the generator up and going.  
Gerry & Patrick both agree a diesel mechanic may need to be called in to help.

**ADJOURNMENT** Caryn made a motion to adjourn the meeting at 8:37pm, Nancy seconded the motion, all approved.

Respectively submitted by

Nancy Kay  
Board of Directors, Secretary