

## RED FEATHER LAKES FIRE PROTECTION DISTRICT

MARCH 8, 2022 7PM via ZOOM

### BOARD MEETING MINUTES

**Meeting called to order** 7:04pm

#### **Roll call/ Introductions**

Present: Jim Michalka, President; Patrick Grissom, Vice-President; Caryn Hughes, Treasurer; Rebecca Ekart, Director; Nancy Kay, Secretary

Present: Brenden (Bobby) Hill, RFL Fire Chief; Gerry Wagner, President of the Firehouse Supporters (501c3); Daniel Defibaugh, Vice-President of the Firehouse Supporters & RFL DEO (Designated Election Official); Ryan Powell, Poudre Valley REA, Project Coordinator

#### **Review/Approval of 2.8.22 Minutes**

Caryn made a motion to accept the minutes, Rebecca seconded the motion, all approved.

#### **Financial Reports**

Caryn, went through our financial reports as of the end of February. We have \$110,398.48 in our checking account and \$105,803.81 in our Colorado Trust savings account.

February's income was \$11,370.92, with \$11,224.97 from taxes and \$138.00 from AirLink, \$7.95 interest earned. Our February's expenses were Administration \$8,891.05, Operating expenses \$1,765.23 for a total expense of \$10,656.26. We had a net income of \$714.64 for February.

Nancy made a motion to accept the Financial Reports as received, Patrick seconded the motion, all approved.

#### **Chief's Report**

Chief Bobby Hill, For the month of February we ran 7 calls, 5 were medical, and 2 were (just Co & smoke detectors went off) fire related. Bobby is working on getting the skid unit for the UTV costing \$7,000.00, it should be shipped if not this week, then next week. This is paid for with the grant Rebecca got for the Fire Department. Rebecca and Bobby are working on another grant, a County Commissioner's annual grant, for a power lift, to lift the Pram, up into the ambulance. This power lift costs \$27,000.00.

The training this month, we did ice rescue training.

Patrick asked if all the equipment on the UTV is covered under the \$45,000.00 for insurance purposes. Yes.

Jim asked Bobby to write up a Chief's Report and email it out to the board a few days before the board meeting, then if Bobby is out on a call at the time of the board meeting, we will have a report.

#### **Supporter's Report**

Gerry Wagner discussed the Supporter's February report with us. The Supporter's had a negative income, because they spent \$1,568.75 for Gentech to come up and tell us we had a problem; plus \$69.32 for a total of \$1,638.07 on the generator. We received \$84.38 from Amazon Smile. We received from donations & booking a booth for Fire Day \$1,365.00. In Checking we have \$80,728.35 and in PayPal \$12,350.87 for a total of \$93,079.22. It seems the donations have really dropped off after January.

#### **OLD BUSINESS**

##### **Generator tune-up**

##### **Ryan Powell-PV REA, microgrid and Tesla battery**

Ryan and PVREA's engineer are waiting on us to finish the maintenance on the generator. Collins Control will join PVREA and they will test the generator with a 'load bank' Collins Control will bring up. The last time Ryan joined our board meeting was January and since then PVREA has begun the installation of a screen at the RFL Library, to display real time how the microgrid is running.

Patrick had Gentech/Rocky Mountain Power, they got the generator running, but brought no parts or the load bank. They will bring up with a 100 kw load bank next week, and replace the driver board, AVR board & replumb the block heater. PVREA will stand by and wait to hear from us that the generator is running smoothly.

Patrick shared with us, Gentech costs: They charged us for a total of 7 hours at \$130.00 an hour for 3 hours, worth of work. They charge us full rate up and back, for 4 hours round trip. They also charge, \$2.?? a mile, so that was just under \$600.00 for mileage; for a total of \$1,638.22. Going forward, because we are a fire house, they dropped their hourly rate to \$120.00 and reduced their mileage, but still charge us full rate on travel time. Caryn said they were difficult vendor to set up, she had to fill out a credit report for us.

Patrick said he learned, our generator is a Generac generator, put in by Rocky Mountain Power. Rocky Mountain Power lost their Generac distributorship, now they are a Gentech. We were hoping since they put the generator in, they would be our best source.

### **DEO's update on the election**

Dan Defibaugh, our DEO. Dan said we can cancel the election. Dan will send it to all the government entities that require it and Nancy will post it at the fire barn.

### **Insurance Policies**

Do we want an insurance representative to join our board meeting by Zoom?

We went through the VFIS "P&C Renewal Questionnaire", this is due back to Vanessa Lopez our insurance Representative by March 15, 2022. Patrick said he would photograph items in the fire station, for insurance purposes. Caryn will call and ask Vanessa about our questions.

Patrick made a motion to have Caryn make these changes that we discussed, Nancy seconded the motion, all agreed. The important changes we agreed to are increasing the property's deductible from \$1,000.00 to \$5,000.00 and increasing the contents of the building's value from \$112,486.00 to \$200,000.00 and increasing the vehicles comp. & coll. deductibles from \$250.00 to \$500.00, at this time we have 12 vehicles listed but need to include the UTV with the Stoker basket and skid unit and the ATV. Jim mentioned that we have 30 days to reverse any of our decisions, depending on the resulting premiums. So we can look at our changes at the next board meeting with the new premiums, and decide if we want to keep the changes.

## **NEW BUSINESS**

### **Do we want "Streamline" to host our website?**

They would set-up the website and host it, but one of us would have to maintain it, by uploading minutes, pictures, ect. Patrick says we are locked in for a year with the website we have, and he is willing to maintain this website. Streamline is an easy drag and drop website, the one we have, Patrick has to code with html. Caryn & Patrick suggested that we invite Madison to a board meeting (maybe July) to discuss what they do for what cost.

Patrick will include the agendas and our recurring Zoom link as well as the minutes on our current website.

### **Discussion of starting the board meeting at 6pm**

Starting next month April 2022 we will begin to start our board meetings at 6pm instead of 7pm.

## **Open Board Discussion**

Caryn mentioned the exemption from audit is due to dola by the end of March. It requires all our signatures. Caryn hopes it will be done in two weeks.

**Adjournment** 8:56pm