

**RED FEATHER LAKES FIRE PROTECTION DISTRICT**  
**BOARD MEETING**  
**APRIL 12, 2022 at 6pm, via Zoom**  
**MINUTES**

**Meeting called to Order 6:06 pm**

**Roll Call/Introduction**

Present: Patrick Grissom, Vice-President; Caryn Hughes, Treasurer; Rebecca Ekart, Director; Nancy Kay, Secretary

Absent: Jim Michalka, President

Present: Brenden (Bobby) Hill, RFL Fire Chief; Gerry Wagner, President Firehouse Supporters; Daniel Defibaugh, RFL DEO & Vice-President of Firehouse Supporters

Guest: Ryan Powell, Poudre Valley REA Project Coordinator

**Review/Approval of Minutes**

Caryn made a motion to accept the Minutes of March 8, 2022 board meeting as received. Patrick 2<sup>nd</sup>, all agreed.

**Financial Reports**

Caryn went over the financial report. We have \$162,458.19 in our checking account as of the end of March and \$105,826.50 in our Colo Trust savings account, for a total of \$268,284.69.

For income in the month of March, we received \$70,993.95 from taxes, \$22.69 from interest earned for a total income of \$71,137.46.

Our March expenses were, Administration \$5,574.26 with utilities being \$2,826.66 and accounting, legal, elections, and county fees running \$2,263.73 of administration. Our March operating expenses were, \$5,563.64. The vehicles' fuel, maintenance & inspections running \$3,113.16 followed by medical supplies of \$2,275.48 and training \$175.00, for operating. Capital Outlay was \$7,917.16, most of that was to get the side by side equipped. Our total expenses for March were \$19,055.06. Our net income for March was \$52,082.40

Nancy made a motion to accept the financial reports as received for March 2022, Rebecca 2<sup>nd</sup>, all approved.

**Chief's Report**

Chief Bobby Hill said we are up to 25 calls for the year which is about average.

The skid unit (water pump, reservoir, & hose) is mounted on the side by side. The roof rack is on the side by side. The side by side will be going down to town this week for a wrap, it will be Red Feather Red, not Crystal Lakes Blue and have the Red Feather insignia added. A grant Rebecca Ekart wrote up, pays all this expense.

Tender 1 we have been dealing with some leaking valves and other minor problems, Tender 2 needs some welding done, both vehicles are going in for repairs this month.

Squad 1, (with the snowplow) the red & blue light bar has stopped working. Bobby ordered a new one and will be switching the light bars out. The controller box for the siren & lights also stopped working, a new one has been ordered. The Supporter's bought a white light bar that helps with visibility when plowing snow.

Med 1 had some issues with the air dump system in it. Jim Beck, Beck's Automotive was able to fix this.

Bobby gave Darlene Kirkpatrick permission to use a fire bay for "Bunny Day" for an inflatable bouncy castle if the weather would be detrimental for it to be outside that Saturday of Easter weekend. Bobby did check to make sure their insurance covered that activity.

Larimer County's Andy Josie is putting together an Emergency Preparedness Day on June 11, 2022, from 9am to 1pm. Many organizations, such as the Red Cross, PFA (Poudre Fire Authority) LETA, Sheriff's Dept., RFL FPD and others will be on hand at the POA and the Fire Station that day to share information.

Training this month was Wildland training; we got out all our gear, to get it ready for this summer and had a multiple fire district training in Crystal Lakes last Saturday.

Bobby, Dan, Jan, Dominic & Brad (CL) put on a first aid & CPR class for Morning Star Community Church last Saturday after our training. We also covered emergencies such as stroke, heart attack, & choking.

Caryn & I need to get together to get all the paperwork together by the end of April for our grant. We need to send our letter to the grant committee by the end of April explaining what we used their money for. The skid unit was \$7,000.00, \$2,000.00 for the roof rack, \$2,500.00 for Wildland hand tools and Wildland PPE for \$7,500.00 which is what was asked for in the \$19,000 grant. Bobby has around \$3,000.00 to spend before the end of April, or at least order the items, supply chain issues have held up the delivery of several things. Bobby thinks after ordering the covered items he still has about \$3,000.00+ to spend on additional Wildland hand tools and PPE.

Bobby hasn't heard anything back on the grant Rebecca wrote for the power lift for the ambulance.

### **Supporter's Report**

Gerry Wagner updated us on the Supporter's accounts. \$12,466.42 in the PayPal account, in the checking account \$78,859.20 with a total of around \$91,000.00. We did get \$84.38 from Amazon Smile; we've gotten in \$2,735.00 from donations and Fire Day booth rentals. Our big expenditures were \$3,136.99 to Gentech and \$1,361.68 for the overhead lights for the Squad 1.

Gerry was asked about the feasibility of using the Fire Station's meeting room for open AA meetings at 2pm on Saturdays, only as a backup meeting place. They meet at Chapel in the Pines, but during the summer with weddings and other hall rentals, they might need to find another place to meet occasionally. Bobby says it won't interfere with his trainings and all the board agree it is a community meeting room, we all agreed, they are welcome to use it, if it is not already in use.

### **OLD BUSINESS**

#### **--Generator & Micro Grid Up-date**

Ryan Powell, PV REA Projects Coordinator; The RFL Fire Department, Bobby, Dan, Gerry & Patrick have updated all the maintenance on the generator. The generator doesn't produce as much kw as we thought it would, the elevation has a little something to do with that. The generator is rated for 90 kw output but because of the elevation the maximum output is 70 kw, so PVREA is going to redo the programming to have the generator work at 60 kw to charge the microgrid. PVREA is planning to come up to do the final commissioning next Wednesday April 20, 2022, around 10 to 11 am, with brief power outages from noon to 4 pm. Soon PV REA will have someone come up to train the Fire department with the generator/microgrid. Tomorrow PV REA will be installing the TV screen, and the electrical at the RFL Library, then the communications will go in after that and people will be able to see in real time what the microgrid is doing.

#### **--DEO'S Update**

Dan Defibaugh, our RFL's DEO (Designated Election Official). The May 3<sup>rd</sup> election has been cancelled, the four of us (Patrick Grissom, Caryn Hughes, Rebecca Ekart & Nancy Kay) have been elected. The board meeting following the May 3<sup>rd</sup> election, we will need to appoint someone to fill Jim Michalka's place, Dan Defibaugh has agreed to join the board of directors at that time. At the board meeting in May, Dan will administer the Oath of Office to the four of us, so we may want to meet in person at the fire station.

## **--Insurance Policies**

### **--Do we want to invite a representative of Gallagher's to go over our policies?**

Wednesday June 15, 2022 at 6pm, the day following our June board meeting. Nancy will email Vanessa Lopez our Gallagher's Insurance representative, to invite her by Zoom to go over for about an hour with us all the insurance policies. Bobby will be at the fire station for anyone that wants to be in person, and he can hook his computer up to the big screen tv. It was mentioned by Caryn, that any questions from the fire station will have to be addressed to the computer for all to hear the question and we will need to print out a few copies of each policy for those attending in person.

### **--We need to look at and discuss our new premiums after we increased our deductibles?**

We haven't got that back, so we can wait on this until June.

## **NEW BUSINESS**

### **--Exemption from Audit**

We all signed the Exemption from Audit, Caryn sent it off and hasn't heard anything back.

### **Open board discussion**

We talked about having a table for Memorial Day, with pictures of our new Squad 1 and Brush 1 and the UTV and ATV and the new equipment on them. Along with brochures about the Microgrid for information to the community about what we are spending money on. Pictures of training practices? Bobby will take pictures of Squad 1, Brush 1, the UTV, the ATV and send the pictures to Nancy. We will have the pictures for a table for June 4<sup>th</sup> Community Day and maybe June 11<sup>th</sup> County's Emergency Preparedness Day.

**Adjournment** 8:04 pm

Respectively submitted by

Nancy Kay, Secretary