

# RED FEATHER LAKES FIRE PROTECTION DISTRICT

## BOARD MEETING

MARCH 10, 2020

### MINUTES

#### CALL TO ORDER 6 PM

**ROLL CALL** Present: Fred Ballard, President; Robin Whittington, Vice-President; Caryn Hughes, Treasurer; Nancy Kay, Secretary; Brendon Hill, Fire Chief; Dan Alarcon, Assistant Fire Chief; Gerry Wagner, FireHouse Supporter's, President

Absent: Jim Michalka, Director

Guests: Dan Defibaugh (DEO and FireHouse Supporters VP)

#### DISCUSSION WITH OUR GUEST FROM P.V.R.E.A., DAVID WHITE

David White, A Vice-President of Poudre Valley Rural Electric Association (PVREA) here to talk about coordinating a resiliency project with RFL's Fire Department, Library, POA & community. To establish a micro grid for electricity in the event of a large area electric outage. He spoke to us at our October 2019 board meeting. Tonight's discussion is to ask the Fire Department if P.V.R.E.A. could set the energy storage battery for the micro-grid on the fire station property. We all agreed we didn't have a 5'X10' area inside the building we wanted to give up, but we are willing to give a 10'X20'X5'high area outside for a shed for the battery. P.V.R.E.A. & the Fire Department agreed on an area off the ambulance bay on the East side of the Fire Station, convenient to the electric pole and our generator. P.V.R.E.A. would like us to do some sort of a land lease for the energy storage area. In terms of the generator, P.V.R.E.A. would do an annual payment to the fire department to be able to utilize the generator in the extended outage situations and pay for any fuel the generator used in those events. The size of their battery should be able to provide electricity to most businesses in the village. David White said that there is not a lot of electric load up here, as most places are heated with propane, that leaves the lights for electric. PVREA hired a firm that specializes in micro-grids, they are analyzing all the buildings and their energy use. Bobby wants to know how long our generator will run on propane, powering just the fire station and then the micro-grid. David will send that information to us through Fred & Robin.

Tomorrow morning at 8:30 PVREA is going to do an energy audit at the fire station, the Library & the POA buildings. Caryn will meet them for access to the fire station & the POA. Lighting is the major electric usage, going to LED lights, can make a big difference in consumption. PVREA Co-op wants to partner with the community to make this possible, where they offer significant commercial rebates. They call it "Pay as you Save" where PVREA pays for some type of investment up front, then bills us on our electric bill; he said, the energy savings would be larger than the payment would be.

#### APPROVAL OF MINUTES FOR FEBRUARY 10, 2020

Caryn made a motion to accept the minutes as written, Fred 2<sup>nd</sup>. All approved.

#### FINANCIAL REPORT

First National Bank, Checking has \$121,097.26 Colo Trust has \$105,283.35 Total \$226,380.61

Nancy made a motion to accept the financial report as received, Robin 2<sup>nd</sup>. All approved.

## **CHIEF'S REPORT**

We ran 7 calls for February 2020, 4 medical, 3 fire related. Compared to, 7 calls in February 2019 4 medical and 3 fire related. Bring us to a total of 16 calls for 2020 compared to 16 calls in 2019.

The new squad 1 cab & chassis have been delivered and are at the shop in Fort Collins having the utility box installed, unknown when that is going to be done. No update on the new brush truck.

Change in Chief Hill's original plan of having the lights & radio installed by an outside agency, they were going to charge us \$8,000.00 for the work. He arranged for Alex from Crystal Lakes and several of our members to do the install, saving us several thousand dollars.

The skid unit for the brush truck has not been delivered should be here in the next several weeks.

Still doing combined training with Crystal Lakes, they did ice rescue training recently.

Both Red Feather Engine 1 and Tender 1 are back in service after spending some time at the mechanic shop in Fort Collins, so far everything is working appropriately.

Caryn got us registered with the Secretary of State, at an annual payment of \$50.00 for periodic reporting. We are still working on getting our SAM's number, to get qualified for FEMA grants. However, this process has been stalled and the due dates for FEMA grants are rapidly approaching. Chief Hill asked the Board of Directors to please take charge of grant writing.

ESO our new reporting software is in the beginning phases of getting installed, the target date to go live is May 1<sup>st</sup>. A lot of work must be done to tailor the program to fit our needs and make it easier for the end user (EMTs and Chief Officers). This software will be linked to the State, all our reports will be sent to the State. The set up for this new ESO is \$5222.00 and will be annually \$4200.00.

COVID-19 -- We have changed our response to people with flu like symptoms and respiratory problems. We have only one EMT make patient contact with full PPE (goggles, gloves protective overalls, and N-95 mask) if more EMTs are needed then they assist in full PPE. We have an extremely limited number of PPEs on hand and Chief Hill tried to order some but was unable too. Chief Hill receives an email briefing from the County twice a day, keeping him up to date on the Corona Virus. The best word of advice as we have heard, is wash your hands and if you are sick stay home and limit your contact with outside people.

Chief Hill would like to ask the Firehouse Supporters to purchase new fire helmets for the department. We have multiple members with outdated helmets, maybe ten to thirteen helmets we need. Approximate cost would be \$4500.

## **OLD BUSINESS**

### **RFLFD SUPPORTERS UPDATE**

Gerry Wagner, President; Said he learned that the FireHouse Supporters as a Corporation must pay taxes by the 15<sup>th</sup> of March with the 1120 form. He is hoping if they do pay and if they are reinstated as a 501c3 will they be reimbursed of any taxes paid.

## **INSURANCE**

Nancy brought in the beneficiary benefit form and will fill out the top portion and everyone can fill out the bottom part with their personal information.

## **SAM'S NUMBER**

Covered in the Chief's Report

## **AMBULANCE PERMITS**

Ambulance permits came through.

## **ELECTION**

Dan Defibaugh (DEO) Designated Election Official, announced our election has been cancelled. We will be sworn in at our May meeting, May 12, 2020.

## **NEW BUSINESS**

No new business

## **ADJOURNMENT**      7:18 pm

Fred made a motion to adjourn, Robin 2<sup>nd</sup>, all agreed.